

TLBU Graduate School **Admission Guide for Foreign Students**

**Regional Cooperation and World Peace
through common educations of Future Leaders of Asia**

TLBU Graduate School



Goals of TLBU

The dream of global future talents who will lead Asia

In order to achieve permanent peace and prosperity in Asia and contribute to the cooperation and development of international societies, it is essential to build and develop a regional community in which Asians interact and unite with each other. Asia, unlike European countries, Asia has little experience with public interchange and cooperation between neighboring countries. Such a lack of regional cooperation has hindered Asian countries from participating in the global development process.

The Master's Degree Program on International Studies of TLBU for young elite students from Asia would therefore be the most efficient and fundamental step in promoting the development of a regional community. Future international experts will not only contribute to the development of their own countries but also contribute to the development of a regional community in Asia through mutual understanding and close relationships. Complete the dream of becoming a global future talent who will lead Asia at TLBU. We will make your dreams come true together.



Programs Offered

TLBU has prepared a program that offers a master's degree in international studies to cultivate talented people who will lead Asian communities. The master's course in international studies focuses on providing theoretical background and practical knowledge in various fields such as international relations, international organizations, international development cooperation, international peace and security, international trade, global business, and international finance and international cultural exchange.

The master's program in international studies is divided into several majors including 'International Organization and NGO,' 'Global Business Administration,' 'International Finance,' 'Korean Language and Culture,' 'Global Arts and Culture,' and 'Global Sports Management,' and students can choose one of them.



Programs Offered

International Organization and NGO (ION)

International Organization and Non-Governmental Organization(NGO) Management program at the TLBU offers students with opportunities to foster and enhance practical and theoretical understanding upon the international and non-governmental institutions, management structure as well as operations.

Major Curriculum

Compulsory Subject

- Introductions to International Law
- World Trade Organizations
- Law of the Sea
- International Economic Law

Elective Subject

- General Theories of International Organizations I
- General Theories of International Organizations II
- United Nations
- United Nations Specialized Organizations
- European Union: Executive Organs
- European Union: Judicial System
- European Union: Legislative System
- ASEAN in Asian region
- International NGO Management
- International NGO Development and International Policy-making
- International NGO and Civil Society in Conflict Zones
- International NGO in Asia
- Armed Conflict Law
- Human Rights
- International Environmental Law
- Leadership Skills for 21st Century
- Regional Cooperation via IGO and NGO
- TLBU Seminars on International Non-governmental Organizations



Programs Offered

Global Business Administration

In order to produce the leading players in the global era, we focus on the global management sector, and comprehensively educate each field of corporate management, including international business administration, accounting, marketing, finance, strategy, personnel organization, and trade.

Major Curriculum

Compulsory Subject

- International Finance
- Globalization and Regionalization
- International Trade and Commerce

Elective Subject

- International Management
- International Marketing
- Financial Accounting Seminar
- Organization Theory Seminar
- Production Management Seminar
- Consumer Behavior
- International Business Law
- Trade Business Affairs
- Human Resources Administration
- Management Information System Theory
- Multinational Business Management
- Business Ethics
- International e-Business
- Leadership
- Business Negotiation
- Business English
- Creative Industry and Labor
- Korean Wave and Innovative Global Culture
- Global Entertainment Industry



Programs Offered

International Financial (IF)

In order to gain global competitiveness in the international financial sector, where unlimited competition is unfolding, education is provided not only with basic knowledge in business administration and finance, but also with advanced theory and the latest information in the global financial sectors. In line with the trend of globalization, we aim to train international financial experts who have both an international mind and a practical sense.

Major Curriculum

Compulsory Subject

- Introductions to International Law
- World Trade Organizations
- Law of the Sea
- International Economic Law

Elective Subject

- International Finance Theory
- International Finance
- Financial Economics
- Financial Law
- Financial Market Theory
- Financial Lecture
- Corporate Finance
- Understanding of corporate information
- Alternative Investment Theory
- Trade practice
- Trade theory and policy
- Understanding Insurance
- Industrial Organization Theory
- Foreign exchange market
- Bank theory (risk management theory)
- Financial Economics
- Financial Management
- Financial Strategy



Programs Offered

Korean Language and Culture (KLC)

As Korea's role in the international stage has increased, Korean is gaining attention as a foreign language worldwide. This major aims to cultivate experts who contribute to the internationalization and globalization of Korea by professionally researching Korean as a foreign language from basic to advanced levels, and promoting an overall understanding of Korean literature and Korean culture.

Major Curriculum

Compulsory Subject

- Basic Korean Language 1,2
- Academic Korean for International Students
- Korean Practice
- Understanding Korean Culture

Elective Subject

- Korean Pronunciation
- Korean Orthography
- Korean Grammar
- Studies on Korean Speaking
- Studies on Korean Writing
- Studies on Korean Listening
- Studies on Korean Reading
- Understanding Korean Modern Literature
- Understanding Korean Contemporary Society
- K-pop Korean
- Korean Food Culture and Culinary Korean
- Business Korean
- Korean Daily Culture and Language in Mass Media
- Figures in Korean History
- The World of Korean Literature
- Qualitative Research Methods
- Korean Speech and Presentation
- Korean Consumer Culture through Media Advertisements



Programs Offered

Global Arts and Culture (GAC)

We aim to cultivate the core talents in the 21st century's cultural industry by passing on expertise and know-how in planning, demonstration, and production of culture and arts, and by providing educational programs in connection with the field. Students learn theories, strategies, and skills of creative and cultural industries through human networks that lead Asian culture and arts.

Major Curriculum

Compulsory Subject

- Asian Arts and Culture
- Cultural Globalization and Regionalization
- Understanding Cultural Consumer

Elective Subject

- Arts and Cultural Policies and Institutions
- Intellectual Property Rights in Arts and Culture
- Arts and Cultural Management and Planning
- Arts and Cultural Marketing
- Fundraising for Arts and Culture
- Operating of Arts and Cultural Organizations
- International Cultural Business
- Cultural Economy
- Mythic Imagination and Storytelling
- Modern Aesthetics
- Regional Cultural Studies
- Field Studies in Performance
- Performances and Festivals Worldwide
- Design Thinking
- Cultural Convergence and Digital Media



Programs Offered

Global Sports Management (GSM)

Professional education on the philosophical values and roles of sports is essential to gain global competitiveness in the international arena where infinite competition is unfolding. We aim to cultivate global sports leaders who serve the international community, keep up with the trend of globalization, and have an international mind and practical sense.

Major Curriculum

Compulsory Subject

- Sports Training Principles
- Sports and Media
- Sports Administration and Policy
- Sports Program Composition

Elective Subject

- Sports Management
- Sports Economics
- Cultural Convergence and Digital Media
- Motor Learning and Teaching Methods
- Sports Tech
- Sports Marketing
- Sports Medicine
- Consumer Behavior in Leisure Sports
- Sports Psychology
- Sports Physiology
- Sports Philosophy
- Movement Analysis
- Sports Nutrition
- Sports Statistics
- Sports Measurement and Evaluation
- Sports Functional Anatomy
- Sports Injury and Rehabilitation
- Research Design for Sports Studies
- Sports Teaching Methods
- Performance Management in Sports for All



Academic Affairs

- ✓ **Program** : Master's Degree in International Studies
- ✓ **Minimum duration** : 2 and a half years / 5 semesters
- ✓ **Grade average** : over 3.0
- ✓ **Net Credits required** : 30 credits
- ✓ **Degree acceptance criteria** : Paper (replaceable by examination and credit)
- ✓ **Qualification for admission**
 - TOEFL 530(CBT 197, IBT 71), IELTS 5.5, CEFR B2, TEPS 600+ point of grades
 - Students in countries that use English as the legal official language can be replaced with university graduation certificates
 - Applicable regardless of college major
- ✓ **Choosing between English, Chinese, and Korean track class**
- ✓ **15 weeks of classes per semester**
 - Total class hours: 450 hours/5 semester
 - A day's class a week
 - Spring semester: from the first week of March to mid-June
 - Fall semester: from the first week of September to mid-December
- ✓ **Provide intensive Korean language training for 3 months** (only for those who wish)



Qualification for Application

Academic Qualification

1. Applicants who hold Bachelor's degree from an accredited undergraduate institution.
2. Applicants can apply for a different major from their previous degree.
3. Applicants who are expected graduates should submit their graduation certificate before February. 28. 2021.

Application Eligibility for International Students Admission

Applicants must meet one of the below conditions

1. Foreign nationals whose both parents hold foreign citizenship.
(Non-Korean students whose both parents are Non-Korean)
 2. An applicant who is a foreigner(Non-Korean) and completed all educational courses or degrees in foreign country for more than 16 years equivalent to primary, secondary and university education.
- ※ Applicants who have Korean citizenship are not eligible for International Students Admission.
(Dual Citizenship with Korean Citizenship is not eligible for applying either.)
- ※ Only applicants who acquired Foreign Citizenship before Elementary School are eligible for International Students Admission. The student and both his/her parents should submit the proof regarding the cancellation of registration of their Korean nationality.

Minimum Language Requirement

Applicants must meet one of the below conditions

1. Korean Language Proficiency

: TOPIK level 3 or higher (Successful applicants must obtain TOPIK Level 4 or higher before dissertation examination for graduation.

2. English Language Proficiency

: TOEFL PBT 530 (CBT 197, IBT 71), IELTS 5.5, CEFR B2, TEPS 600

3. Language Applicants are exempt from the language proficiency requirement if they meet any of the following criteria.

- ① An applicant whose Native Language is English
- ② An applicant who had high school academic background in a country that uses English as its official language
- ③ An applicant who graduated with a Korean Language degree from a university
- ④ An applicant who graduated from Korean universities with a Bachelor's or Master's Degree.

Admission Schedule

Section	Schedule	Notes
Online Application	2021. 04. 21. (Wed) ~ 2021. 5. 7.(Fri)	admissions@tlbu.ac.kr
Documents Submission	2021. 5. 10.(Mon) until 6 PM	
Documents Review	2021. 5. 11. (Tue) ~ 2021. 5. 14.(Fri)	
Video Interview (Applicants outside of Korea)	2021. 5. 17. (Mon)	
Announcement of Admission results	2021. 5. 18. (Tue)	Only accepted applicants will be notified individually
Accepted Applicants registration and tuition payment	2021. 5. 19 (Wed) ~ 2021. 5. 25.(Tue)	If applicants don't pay tuition within the period, acceptance will be canceled
Certificate of Admission Issuance	2021. 5. 26. (Wed) ~ 2021. 5. 27.(Thu)	
VISA Application	June	
Class begins	2021.9.1.(Wed)	

* The schedule above may be subject to change.

※ Documents Submission

- The application and required documents should be submitted before the deadline.
- Applicants should pay the application fee when applying online.
- Submit the documents by post or in person.
- Submission address :

Postal code 10264, Office of International Affairs, TLBU 230, Naeyu-gil, Deogyang-gu,
Goyang-si, Gyeonggi-do, Korea

Tel : 82-31-960-1061 / E-mail : admissions@tlbu.ac.kr

1st Additional Recruitment

Section	Schedule	Notes
Online Application	2021. 06. 01. (Tue) ~ 2021. 6. 11(Tue)	admissions@tlbu.ac.kr
Documents Submission	2021. 6. 15.(Wed) until 6 PM	
Documents Review	2021. 6. 17. (Thu) ~ 2021. 6. 18.(Fri)	
Video Interview (Applicants outside of Korea)	2021. 6. 22. (Tue)	
Admission results Announcement	2021. 6. 23. (Wed)	Only accepted applicants will be notified individually
Accepted Applicants registration and tuition payment	2021. 6. 24. (Thu)~2021. 6. 30.(Wed)	If applicants don't pay tuition within the period, acceptance will be canceled
Certificate of Admission Issuance	2021. 7. 1. (Thu)~2021. 7. 2.(Fri)	
VISA Application	July~August	
Class begins	2021.9.1.(Wed)	

* The schedule above may be subject to change.

※ Documents Submission

- The application and required documents should be submitted before the deadline.
- Applicants should pay the application fee when applying online.
- Submit the documents by post or in person.
- Submission address :

Postal code 10264, Office of International Affairs, TLBU 230, Naeyu-gil, Deogyang-gu,
Goyang-si, Gyeonggi-do, Korea

Tel : 82-31-960-1061 / E-mail : admissions@tlbu.ac.kr

2nd Additional Recruitment

Section	Schedule	Notes
Online Application	2021. 7. 5. (Mon) ~ 2021. 7. 9(Fri)	admissions@tlbu.ac.kr
Documents Submission	2021. 7. 12.(Mon) until 6 PM	
Documents Review	2021. 7. 13. (Tue) ~ 2021. 7. 14.(Wed)	
Video Interview (Applicants outside of Korea)	2021. 7. 16. (Fri)	
Admission results Announcement	2021. 7. 19. (Mon)	Only accepted applicants will be notified individually
Accepted Applicants registration and tuition payment	2021. 7. 20. (Tue)~2021. 7. 26.(Mon)	If applicants don't pay tuition within the period, acceptance will be canceled
Certificate of Admission Issuance	2021. 7. 27. (Tue)~2021. 7. 28.(Wed)	
VISA Application	July~August	
Class begins	2021.9.1.(Wed)	

* The schedule above may be subject to change.

※ Documents Submission

- The application and required documents should be submitted before the deadline.
- Applicants should pay the application fee when applying online.
- Submit the documents by post or in person.
- Submission address :

Postal code 10264, Office of International Affairs, TLBU 230, Naeyu-gil, Deogyang-gu,
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Tel : 82-31-960-1061 / E-mail : admissions@tlbu.ac.kr

Required Documents

Required Documents	Reference
Application Form	<ul style="list-style-type: none"> • Download and fill it out from the TLBU homepage (http://www.tlbu.ac.kr) • Photo attachment required
Three photos	3.5 x 4.5cm, white background
A Certificate of Graduation	<ul style="list-style-type: none"> • Diploma and Transcript must be translated into English or Korean • Applicants from the following 21 countries should submit a scanned diploma and transcript confirmed by the Korean consulate or Apostille after the notarization in English. • In expected graduate, submit the proof of expected graduation. Accepted applicants should submit an official degree certificate (Certificate of Graduation) before the admission date. Otherwise the admission will be cancelled. • Applicants graduated from Chinese universities <ul style="list-style-type: none"> - Academic documents should be notarized by the Public Notary in China - should submit Certificate of China Academic Degree & Graduate Education. (with a copy of Certificate of Degree) (http://www.cdgdc.edu.cn) • Official Transcript should includes CGPA either in percentile or scales.
Official transcript	
A Copy of Passport	
A legal Certificate of Family Relationship issued by Government office	<ul style="list-style-type: none"> • Notarized documents are valid within 6 months from the notarized date Chinese: Chinese Students need to submit a copy of Household Register (Jianren Hukoubu), Notarized Certificate of Family Register • Submit certificate of proof in case of parents' divorce or death
A Certificate of the Bank Balances	<ul style="list-style-type: none"> • Either applicant's or parent's certificate • The Balance must be over USD 20,000 • Certificate is valid within 2 months from the issuance.
English Proficiency Test Reports	Ibt TOEFL or IELTS, TEPS score original report TOEFL 530(CBT 197, IBT 71), IELTS 5.5, CEFR B2, TEPS 600
Personal Statement	TLBU form
A Signed Consent Form for Academic Record Check	TLBU form
Consent for use of personal information	TLBU form

* All submitted documents will not be returned.

* A student's admission can be cancelled after the official acceptance in case your documents are found counterfeit.

* **21 countries** : China, Philippines, Indonesia, Bangladesh, Vietnam, Mongolia, Thailand, Pakistan, Sri Lanka, India, Myanmar, Nepal, Iran, Uzbekistan, Kazakhstan, Kyrgyzstan, Ukraine,

Tuition & Fees

Item	Divisions	Notes
Application Fee	50,000 KRW	payment once at the time of application and not be returned
Admission Fee	500,000 KRW	payment once in the first semester of admission
Tuition Fee	2,600,000 KRW	per semester/ two semester per year
Dormitory Fee	900,000 KRW	3 months
Meal Fee	300,000 KRW	3 months(Only Lunch, except weekends)
Student Insurance	200,000 KRW	12 months
Total	4,550,000 KRW	

※ For those students who have a “valid” IELTS test score 5.5 or higher or have taken a different English language test equivalent to the IELTS score 5.5, the students will be exempted the admission fee of 500,000 KRW and will be granted an additional scholarship of 300,000 KRW, a total amount of 800,000KRW

※ Even if students leave the dormitory within three months due to the students' circumstances, dormitory fee will not be returned.

※ Contact Information

Address : zip code 10264, Office of International Affairs, TLBU 230, Naeyu-gil, Deogyang-gu, Goyang-si, Gyeonggi-do, Korea

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